



PCUU Board of Trustees Monthly Meeting Minutes

December 20, 2015

Present: Rev. Jeff Briere; Bryan Davis, President Geoff Johnson, Vice President; Kylene Loughrey, Board Secretary; Gary McGraw, Treasurer; Lance Maynard; Kathleen Watson; Jamie Zaruba, Robyn Miessler-Kubanek

Meeting Called to order at 12:31 pm

One Good Minute-We had a moment of silence.

Minutes from previous meeting

- November Board Minutes reviewed. December Congregation Meeting Reviewed. Changed notes Kathleen motioned and Geoff 2nd. Passed

Reports: Minister, Administrator, Treasurer

- Minister: Reviewed
- Administrator: Fire Dept Inspection Report-Bryan to speak with Tim F regards to report changes. Bryan and Lance working to set up something for the stain glass to display some of it.
- Treasurer: Robyn presented for Gary: Treasurer Gary McGraw projects Peoples will end 2015 with a \$15K deficit. He currently projects a \$25K deficit for 2016, though not all pledge forms have been received. The Finance Committee will evaluate the extent to which we can draw from the Endowment without affecting future growth. The endowment is one tool we will use to provide Developmental Ministry a chance to introduce change and invigoration to the congregation.
- CRE: Jamie Zaruba will be organizing a new series of 90-minute adult education classes on the 3rd Wednesdays of the upcoming months. The first topic is karma, on January 20th.

Voted on all 4 reports. Robyn Motioned to approve and Kathleen 2nd. Passed.

New Business

- We approved the completed application to the Developmental Ministry Program prepared by our search committee. We also discussed some contingencies keep in mind as the search process continues into the next phase.
- Jeff will check when application goes on live with UUA.
- Scott Gay will send final app in. CC Jeff, Bryan and Dorie and send out to Committee Member. Bryan to send to the Board Kathleen Motioned to accept and Lance seconded. Passed



- We discussed ways to change our annual pledge drive to allow more time to create an accurate budget based on solid income projections. Options include beginning the drive earlier and implementing a year-round pledge drive. We will form a taskforce to investigate and make some recommendations. Bryan to speak with Sue, Clarice, Kris, and Jim in forming the task force on investigating pledge drive becoming a year round process. Discussed pledge drive chair. Sue Davis has been in position over 2 years so will need new chair for 2016.
- Geoff stated we made about \$400.00 on the Hy Vee coupon books. Way to go Geoff!!
- Custodial Raises discussed. Kylene motioned to approve Robyn seconded. Passed
- We discussed changing our background check service. We may need to do more checks in the future, as required by our insurer and other regulations.
- Bryan presented us with a background service that charges \$5.75 per request. Bryan will review more on the background service more.
- We also spoke about having Kirkwood student teachers come in to help with Daycare.
- Kathleen motioned that we approve using Kirkwood student teachers for help with Daycare providing. Lance second Passed
- Membership Policy was tabled to next meeting.

Meeting Adjourned at 2:30pm Kylene Motioned