



## PCUU Board of Trustees Monthly Meeting Minutes

May 15, 2016

Present: Bryan Davis, **President**; Geoff Johnson, **Vice President**; Kylene Loughrey, **Board Secretary**; Gary McGraw, **Treasurer**; Lance Maynard; Kathleen Watson; Jamie Zaruba; Robyn Miessler-Kubaneck; Rev Jeff Briere

Also present: Kathy Juba

Meeting Called to order at 12:30 pm.

### I. **One Good Minute**

We had a moment of silence.

### II. **Minutes from previous meeting**

April Board Minutes reviewed. Kathleen moved and Geoff 2nd. Passed.

### III. **Reports: Minister, Administrator, Treasurer**

**Minister:** Rev. Briere's last day in the pulpit is May 31<sup>st</sup>.

**Administrator:** Reviewed report and board likes new format. Well done.

**CRE:** Discussed Event Coordinator position to help in RE. Position planned for 5hrs per week at \$11 per hour. Jamie provided a job description. Board suggested adding a top paragraph to describe the main duties of this position. The finance committee will discuss salary in June meeting, and the issue will come before the new board.

**Vote to accept three reports: Kylene moved and Robyn 2nd. Passed.**

### IV. **Treasurer Report:** April is showing in the black finally. **Geoff moved to accept report and Kylene 2nd. Passed.**

### V. **New Business**

- Kathy Juba and Board went through the Developmental minister contract draft and made suggestions. Kathy will update contract and it will be sent for signature by the end of the week. **Kathleen motioned to accept contract with said changes and Geoff 2nd. Passed.**
- We voted on welcoming new member Barbara Werning-Dee. **Kathleen moved to accept her membership and Lance 2nd. Passed.**



- Stewardship pledge campaign was discussed. Robyn asked for approval of plan to begin the campaign earlier and to request a 25% increase from members to cover church expenses. She also asked approval to have two forms: one for pledges and one for endowment pledges. The board agreed to the changes.
- Discussed the bulletin boards and decided the next board meeting will address these boards and where they could be placed.

**Meeting Adjourned at 1:48pm Robyn moved**

Submitted by Kylene Loughrey