



## PCUU Board of Trustees Monthly Meeting Minutes

February 15, 2017

Called to order at 6:16 PM.

**Present:** Robyn Miessler-Kubaneck, President; Scott Gay, Vice-President, Kathy Juba, Board Secretary; Gary McGraw, Treasurer; Scott Mansfield; Geoff Johnson; Kathleen Watson; Jamie Zaruba, DRE; Rev. Rebecca Hinds

**Absent:** Kathleen Watson

Call to order

Chalice Lighting: Rev. Rebecca lit the chalice.

### Regular Agenda items:

I. **January Minutes:** Motion to accept: Scott M. ,Second: Scott G.  
Approved

### II. Regular Agenda

Church Administrator Report: There is not an administrator's report this month because the new Operations Manager has only been on the job 2 weeks. Kathy requested that next month's report include the data from the months that volunteers staffed the position so there is a permanent record of Sunday attendance and visitors.

DRE Report: Reviewed.

Minister's report: Reviewed.

Treasurer's Report: \$12, 000 has been raised for the Endowment from the recent letter that went out from the Finance Committee. Rich Patterson is figuring out if it would be advisable to use the Greater Cedar Rapids Foundation for an option for future endowment donations. This topic needs to be put on the agenda for our next meeting. The target for the upcoming stewardship campaign would be about 11%. To determine that amount, the committee took current expenses, a 4% increase, and then figured what pledges would be needed. Finance will try to lock that figure down before the next board meeting.

### III. Updates

Mission Team: (Arianne, David, Scott). Status has not changed since last Board meeting. They are still looking for another member and have not met yet.

Volunteer Fair: Robyn reminded Board members of the Volunteer Fair on Sunday, February 26.



Operations Coordinator: The new operations coordinator has been working for almost two weeks now and is making Rev. Rebecca's life much easier. Cathy Fischer's hours: 8:30- 2 M-Th. 9-12 Friday.

#### **IV. Membership Policy**

The current policy reads that the Board of Trustees reviews/approves new members. Rev. Rebecca recommends removing this part of the new member process. The Board decided they should not "approve" new members. Line 3 from the "process to become a member." (Robyn/Geoff) Passed.

Other questions about the policy were discussed and then tabled, as membership is one of the Developmental Ministry (DM) goals, so many issues will be addressed over the time of the DM.

#### **V. Year-End Review for Rev. Rebecca**

As a new minister, the Board must complete a review of Rev. Rebecca as part of her fellowship process. Robyn says the form doesn't need to be submitted until July, but wants to get it into Board members' minds. For the March meeting, Board members should try filling out the form. We will look at what we have at that time, and see if we need to solicit additional support from church members with experience in a given area. Members should give the completed form to Robyn by Mar. 5 or put it in her mailbox. Robyn will give summary thoughts at the March Board meeting.

#### **VI. Property Acquisition**

Scott G. /Geoff moved/seconded to discuss.

5001 Harbet Court will soon go on the market at \$93K. The board agreed to not pursue purchase of this property.

#### **VII. Developmental Ministry Forum Topic**

The first DM Forum is scheduled for February 26.

The Board agreed that the topic for discussion would be, "Generosity as a theological foundation."

Future Developmental Ministry forum dates: Feb. 26, Mar. 26, April. 30, (none in May), Sept. 17, Oct. 29, Scott M. will take notes at the Feb. 26 forum.

#### **VIII. Developmental Ministry Strategy Meetings**

First meeting set for March 12 @ 6:00 PM at Kathy Juba's house. We will let people know that these meetings are occurring and ask them to contact Robyn for details if they are interested in attending. Rev. Mark Stringer from the Des Moines UU church will



be invited to Zoom into the meeting. We will talk about his essay in March and then talk to him in April.

**IX. May Congregational Meeting**

According to our Bylaws, the May Congregational Meeting has to be on the 3rd weekend of May. The Board agreed to have it after church on Sunday, May 21 with a potluck lunch between service and the meeting.

**Adjourned:** Motion made by Scott M. Passed at 8:16PM

Respectfully submitted,  
Kathy Juba  
Secretary