



## PCUU Board of Trustees Monthly Meeting Minutes

November 15, 2015

Present: Rev. Jeff Briere; Bryan Davis, President; Geoff Johnson, Vice President; Kylene Loughrey, Board Secretary; Lance Maynard; Kathleen Watson; Jamie Zaruba; CRE; and Gary McGraw, Treasurer

Absent: Robyn Miessler-Kubanek

Meeting Called to order at 12:36 pm

- I. One Good Minute-We had a moment of silence.
- II. Minutes from previous meeting  
October Board Minutes reviewed. Kathleen motioned to accept as submitted and Geoff 2<sup>nd</sup>. Passed.
- III. Reports: Minister, Administrator, Treasurer
  - a) Minister: Reviewed
  - b) Administrator: Reviewed and discussed Lance M working on Aesthetics Committee. Security plan requested and discussed to put in weekly and voice to look for volunteers to develop. Discussed having an AED Machine on site.
  - c) Treasurer Gary McGraw presented the financial report, noting income is lower. Discussed our endowment fund and its changing to the UUCCF. Paperwork to have this done due by Nov 30th.

Voted on sending in paperwork to have this changed over to UUCCF. Kathleen motioned to accept and Geoff 2<sup>nd</sup>. Passed.

Voted on keeping board president, treasurer, pledge treasurer, contributors on the approval transfer list. Kylene motioned, Lance 2<sup>nd</sup>. Passed.

Gary discussed that we have only been using 1% of our endowment profits in the church budget. He reviewed the savings we have made in our 2016 budget. (Stained glass and simplifying our website thru the UUA. Currently Webmasters are Robyn and Kris Davis.)



- d) CRE: Reviewed and discussed RE Boston Trip and Fundraising. Fundraising policy to be developed after the first of the year.

Vote on all 3 reports. Kathleen motioned and Geoff 2nd. Passed.

#### IV. New Business

- a) Daycare losing providers. Deb Maynard requesting to have 1 paid provider in Daycare and 1 Volunteer in childcare policy. Geoff motioned to accept the change and Kylene 2nd. Passed.
- b) Lego League for the kids to use the facilities with Theo Sutton as contact person. Board would like to review in December's meeting.
- c) Membership Policy discussed rough draft from Bryan and Robyn Geoff to review the working on the pledging part.
- d) After the first of the year develop a comprehensive fundraising policy, work on the endowment, and pledging topics.

Meeting Adjourned at 3:00 pm