



PCUU Board of Trustees Monthly Meeting Minutes

March 15, 2017

Called to order at 6:25 PM by President Robyn Miessler-Kubanek.

Present: Robyn Miessler-Kubanek, President; Scott Gay, Vice-President; Kathy Juba, Secretary; Scott Mansfield; Kathleen Watson; DRE Jamie Zaruba, Rev. Rebecca Hinds

Absent: Gary McGraw, Treasurer (Written report shared); Geoff Johnson.

Chalice Lighting: Rev. Rebecca lit the chalice, sharing a quote about wisdom.

Regular Agenda items:

I. **February Minutes:** Rebecca corrected the listing of Cathy's hours. They are T/TH 8:30 to 2:30; W 8:30-2; F 9-12. M/S/P to accept as amended. (Scott G/Kathleen)

II. Regular Agenda

DRE Report: Reviewed. Jamie explained that the total amount they need for Boston was originally \$4000, but now may be less because plane tickets cost less than anticipated. Jamie thinks costs will come in around \$3000, so close to a sufficient amount of money to cover most costs of the trip has been raised. Parents may need to pay small amount.

At a recent religious educator's conference in Dubuque, Jamie learned about various kinds of technology to use in RE: Dropbox, ways to implement tech into classrooms, e.g. tablets connecting to projectors, and ways to teach lessons with content loaded ahead of time on to computers/smart boards. Scott G. described an app named Remind. Modules that Jamie is taking to work on his religious educator credential are: Sexual Issues for Ministers, UU history, and Adult Faith Management. Rebecca asked Jamie to check the math on the budget document. Robyn suggested Jamie sit down with Gary to make sure their figures match.

Operations Coordinator Report: Reviewed. The Board discussed how we need to develop and then consistently use a membership process, including signing the membership book.

Kathleen commented on the increased numbers at church on Sunday. The Board reviewed the purpose of reporting attendance and how to document attendance in the building during service as well as attendance in the sanctuary. Rebecca asked that attendance in RE be included in the count. Kathy suggested adding a column to the attendance reporting form for those counts so they could be added later and not be the responsibility of the ushers for service.

Minister's report: Reviewed. At the annual meeting, because the by-laws are not clear, Rebecca wondered if it has been customary for the congregation to cast a single vote for



slate of candidates or if people voted for individual candidates. Because board members were unclear as to how the ballot was conducted last year, Scott G. recommended Rebecca talk to Joe Rasmussen or Barb Gay about which way was intended when that clause was written into the by-laws. In May, the ballot will have Robyn, Kathleen, Geoff, and one other person's name. Scott M. and Kathy's terms are not expiring.

In response to a question, Rebecca explained the Pathways option on the membership database. One of the benefits would be to delineate and document the completion of steps to full membership for people new to Peoples.

Under Stewardship: Rebecca explained how the Cedar Rapids Community Foundation is being explored as a way for members to financially support the church. Peoples may have a forum/workshop about endowments in the near future. Rebecca was imagining September when her theme for the month will be stewardship/generosity/or something similar.

Treasurer's Report: Reviewed. February had a small deficit. Our overall balance remains positive so far because of early pledge payments and a quarterly endowment distribution.

III. Year-End Review for Rev. Rebecca

The Board reviewed a draft of Rev. Rebecca's Unitarian Universalist Association (UUA) evaluation. This is required for all new ministers during their first three years after finishing seminary. Robyn will summarize the Board members' comments and ratings received so far, and the Board will discuss it again in May. The review is due in June.

IV. Forum on Stained Glass Windows

The Board will host a forum on May 7 to gauge interest in the church community for determining the future use of the stained glass windows saved from our previous church building. Robyn has started a summary of tasks related to the windows and from this summary, she will write a job description for a team leader position.

v. Hospitality Initiative

The church has struggled to fill Sunday service usher slots and grow the Membership Committee. Beyond these, the Board would like to foster and support a sense of "hospitality" in the church but isn't clear on how to accomplish it. This should be a priority of the church; as such, a leader in this area needs to be identified.

VI. Annual Report

Cathy Fisher will request submissions for the Annual Report (to be distributed at the Annual Meeting in May) from the committee contacts listed in document "Who's Who in the Congregation" that was compiled for the recent "Talent Search" at church. Scott G.



suggested the format that Clarice Krippner used last year on the Archives Committee annual report be used for all the groups reporting.

VII. Updates

Volunteer Facilities Coordinator: Brian Kindl has agreed to fill this position and has already started working on repairs around church. Charlie Cizio, Rich Patterson, and Bill Hart were listed as people who would be willing to help him identify and organize tasks.

General Assembly Attendees/Delegates: If people want to attend this summer's UUA General Assembly, the church can offer delegate slots to them which would allow them to vote. IGA is in New Orleans June 21i-25.

Nominating Committee: No one responded to a month long request for interest in running for a position on the Board. Marion Patterson and Maria Kell will call people on a brainstormed list of people and then Rebecca will follow up.

"Love Reaches Out" UUA Workshop on April 8 in Coralville (library): Robyn and Rebecca are planning on attending this workshop to learn about points of entry for new members. M/s/p (Kathy/Scott M) for Peoples to pay for registration for up to 10 people for cost of up to \$100.

VIII. Additional items

1. A document titled: "Technical vs. Adaptive Change" was passed out by Rebecca to talk about next time.
2. Scott M. thanked Rebecca for 13 new members.

Adjourned: Motion made by Scott M. Second: Kathy Passed. **8:48 PM**

Respectfully submitted,
Kathy Juba
Secretary