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PCUU Board of Trustees Monthly Meeting Minutes

December 21, 2016

Called to order at 6:17 PM by President Robyn Miessler-Kubanek.

Present: Robyn Miessler-Kubanek, President; Scott Gay, Vice-President; Kathy Juba, Secretary; Kathleen Watson; Jamie Zaruba, DRE; Rev. Rebecca Hinds

Absent: Gary McGraw, Treasurer (written report shared); Geoff Johnson; Scott Mansfield

Regular Agenda items:

I. **Chalice lighting:** Rev. Rebecca lit the chalice and shared a short devotion.

II. **November Minutes:** The treasurer's report should say net "positive" instead of net "income."

Motion to accept as revised: Scott. Second: Kathleen. Passed.

III. Regular Agenda

DRE Report: Reviewed. One child attended the babysitting night. The three people receiving OWL training are Amber Todd, Jude Johnson, and Deb Maynard. There will be dinners (Hawaiian, cajun, gourmet) one per month in the first months of the year for fundraising purposes. (Over \$200 was made on the recent pancake breakfast.)

Minister's report: Reviewed. Kathy offered to come up with a plan for sharing Dec. 4 congregational meeting minutes beyond the church website. Simply Social gatherings were successful. Rebecca said that if people want to keep these social gatherings going, some people would be interested. Friday afternoon after work seemed like a good time.

Alcohol policy: No one at this meeting was aware of an existing one. If alcohol was allowed at a church event, the church may be liable for damages resulting from the consumption of it. (E.g. Someone being hurt on way home). Rebecca does not think there is any urgency to decide on whether or not to have a policy. She suggested the board first research the insurance ramifications. Kathy J. will research this part of the issue.

Amber Todd wants to teach an aerobics class at church for members and wondered about insurance.

Treasurer's Report: Reviewed.

IV. Church Mission

Scott G. offered to head a small group/task force/team leading the process of developing a new mission statement. Robyn asked the board to think about activities to identify and collect church members' ideas, values, etc. After that, the information will be given to a person/team charged with writing the mission. Scott will spearhead finding members for the team.

Rebecca shared that one of the first questions we ask people when we want to "find" their values is "What are values we want expressed in the process?"



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The board discussed what its role should be in the process. Scott encouraged the board to trust the team. Rebecca suggested that maybe the board should articulate the questions. Robyn will send out a link to a TED talk by Simon Sinek to assist the board in coming up with questions. "That One Thing," a book by Sinek, would also be a good source. The board set a deadline of May 2017 to have something accomplished towards articulating the church's mission.

V. Church Administrator Position

PTO payout. Scott made a motion to pay our previous administrator 15 hours of paid time off for hours of overtime worked. Kathleen seconded. Passed.

New job description. The board reviewed the new job description offered by Rev. Rebecca and made a few suggestions for changes. Kathleen will assist Rebecca when interviewing candidates..

Pay level. The new administrator's pay will be increased to \$15 per hour and the hours reduced to 20 hours per week.

VI. Updates

Congregational Meeting /Developmental Ministry Startup Event: Kathy will put the summary of the event into a Google docs folder and share with the board.

Follow-up on the forum discussing a "no guns" sign: At the forum, Robyn learned that carrying guns is legal in Iowa and putting up a sign would exclude law abiding citizens. Kathleen shared that several people thought putting up such a sign was a really dumb idea. This was a hot topic, but very well received.

Board portraits/ information bulletin board: David Miessler-Kubanek has a layout that includes pictures and bios. Beyond those items, the bulletin board would display topics the board will be talking about in the near future and minutes of meetings. On the other half of the board would be information related to the developmental ministry, such as what a developmental ministry is, Peoples' five goals, and progress towards completion of the goals. Board members should watch for an email from Robyn about this as she will continue developing content.

2017 Board of Trustees: Robyn asked Scott G , Geoff, and Kathleen to think about whether they would like to remain on the board after their current terms end. Robyn would like the person who will succeed her in the presidency to be on the board next year. Robyn is trying to set up the Nominating Committee meeting. If people have ideas, let Marion Patterson, Robyn, or Rebecca know.

VII. Time for Reflection



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Meeting Adjourned: Motion made by Scott G. Passed. Adjourned: 8:19 PM
Respectfully submitted,
Kathy Juba,
Secretary