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PCUU Board of Trustees Monthly Meeting Minutes

December 22, 2017

Called to order at 6:23 PM.

Present: Robyn Miessler-Kubaneck, President; Kathleen Mavity, Vice-President, Kathy Juba, Secretary; Scott Mansfield; Mike Meshak; David Wise, Acting DRE, Rev. Rebecca Hinds

Absent: Geoff Johnson; Gary McGraw, Treasurer (Written report shared.)

Chalice Lit: Rev. Rebecca lit the chalice: A light in the dark, let it be our guide and our warmth.

Reflection: Members of the Board were assigned to read the third chapter of Gilbert Rendle's Leading Change in the Congregation: Spiritual and Organizational Tools for Leaders. Robyn and Mike led a reflection of Chapter 3: Leading Change in the Congregation. The Board's "take away" from this chapter is that Systems Theory could be helpful in understanding our relationships within our community. Kathy will lead the discussion on Chap. 4 in January.

I. Regular Agenda items:

November Board meeting minutes: Approved Scott Second: Mike Passed.

December Congregational Meeting minutes: Approved: Scott Second: Kathleen
Discussion: Change David Wise's position listed to "Acting DRE" from "DRE." Accepted with change.

Treasurer's Report: Reviewed. Note: A 2018 budget correction for staff benefits yielded a \$1000 additional expense. Accepted.

II. Teddy Shuttleworth Gift

A motion was made for the Shuttleworth gift to be divided in a fashion to be determined later, for both the interior and exterior renovations of the sanctuary. Passed.

III. and IV. Sanctuary Design Initiative and General Interior Planning Initiative

Jo Wasta shared with the Board what the Aesthetics & Design Team ("A & D Team") is envisioning for the sanctuary in regards to attractiveness, uses for traffic flow, and functioning of the furniture.

At the end of the discussion, the board requested a monthly report to the board from this team that gives us an opportunity to ask questions or get clarification. This report would include a



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quick summary of team findings and activity. The initial/main focus of the plan would be the sanctuary within a context of the entire main floor.

Judy Price presented a Sanctuary Design Timeline and Sanctuary Design Costs (with handout).

The Board will discuss next month whether it is appropriate for the A&D team to undertake the study of priority uses in the various areas of the main floor, in order to create proposals that will optimize their functionality as well as appearance?

V. Exterior Wall Repair Project

Scott Gay has agreed to head this initiative. Robyn will meet with Scott in the new year about how to move forward. There are no specific ideas right now.

VI. Church Policy Initiative

Robyn stated that broad based criteria should be listed to stipulate that a policy is warranted, e.g. financial implications, legal, etc. Rebecca encouraged the development of governance policies covering such topics as how we interact with the minister or limit the minister.

The Board agreed this would best be addressed by a subcommittee to talk about the principles and how they would work. Rebecca and Kathleen volunteered. A third, non-Board member who has experience with similar work will be sought out. Timeline: Rebecca hopes something can be put together by the January Board meeting.

VII. Mission in Action Workshop, February 3, 10 AM to 2 PM

Robyn explained that the purpose of this workshop is to include the congregation in beginning the decision making process to apply the mission to the church. David Miessler-Kubaneck has agreed to help plan the workshop. Rebecca and Robyn will be involved, also.

The next step is to have a sub-committee put together a proposal that includes the goals of the workshop, activities and discussions. Robyn hopes Board members attend and help facilitate. Kathleen Mavity and Mike Meshak may be willing to help.

A mailing will need to be sent out mid-January and people asked to RSVP.

VIII. Updates

PCUU needs someone to take building and grounds proposals and decide which ones take priority. There are also building and grounds maintenance needs, such as upgrading HVAC and



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repairing and sealing the parking lot, that currently have no one responsible for seeing that they are addressed. (Mike Meshak volunteered to look into the parking lot work this coming summer.)

Effective the first Sunday in Jan., the start time of RE will be changed to 11:15 to allow children to be in service. The purpose of this change is so the children can experience the service and they understand that they are part of the congregation.

Adjourned: Motion made by Kathy Juba. Passed. 8:38 PM

Respectfully submitted,
Kathy Juba
Secretary