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PCUU Board of Trustees Monthly Meeting Minutes

November 17, 2019

Mike Meshak, President, called the meeting to order at 4:40 PM.

Present: Mike Meshak, President; Kathy Juba; Charlie Cizio; Jude Johnson; Sami Wilson, Treasurer Gary McGraw, David Wise DFF, Rev. Rebecca

Absent: David Miessler-Kubanek

Chalice Lit: Rebecca offered words of inspiration as Mike lit the candle.

I. Staff Reports

- Director of Faith Formation: Reviewed; Trip to Boston: Counter to the Faith Formation request, Gary M. explained that to offer a balanced budget for 2020 no money is designated for saving to fund the next trip to Boston in the 2020 budget. Gary said we might try to pull money from other areas that have other income streams. David anticipates about 9 people going given that is how many went last time.
- Minister: Reviewed job description for Custodian and suggested minor repairs.
- Operations Coordinator: Reviewed. The keypad for access into the west door of the church recently did not work properly but was found to be only frozen.

II. Regular Agenda Items

- Minutes of the October Board meeting: no minutes to review..
- Treasurer's Report: October was a typical month We are close to getting all of our pledge income. We are over \$18k ahead for the year this month but will end with \$5-6k surplus for the year. We made one thousand dollars from the sesquicentennial rather than spending that.

FF: There will be about \$3k left over from this year's budget. This could go to the Boston trip for the year.

2020 Budget proposal: Gives each staff an increase, optimizes income from endowments, and ends in a balanced budget. David would like a line item in the budget under Faith Formation with \$1k in it that would come from the surplus from 2019 in the FF budget. Gary agreed he could do that. Rebecca suggested we celebrate having a balanced budget proposed! We have made so much progress!!! Charlie: this is the



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power of endowment income! Motion to adopt budget with amendment of Boston trip.
Gary/Sami/unanimous.

III. By-law & Policy Review

- Review October Board Governance Policy #7, 2.7 Board Committee Principles. Board agreed that it sounds good.
- Bylaw #11 Nominating Committee: Current committee: Geoff, Lu Wilcox, Robyn. According to the bylaws we need a current Board member. Mike will ask David MK. Jude may also be an option.

IV. Other Business

- December Congregational Meeting planning:
 - Annual Meeting: Set up: Jude, Mike, Brenda (Kathy)
 - Clean-up: Mike, Charlie,
 - Agenda discussed.
 - Jude & Amy will put the mailing together this Friday morning to go out that day.
- Previous members' \$20k gift. Charlie moved half of the gift to endowment and the other half to building fund. Charlie moved/Kathy seconded. Passed.

VI. REMINDERS

- Next Monthly Meeting: Dec. 15.@ 4:30pm.

Adjourned: 5:57 PM.

Respectfully submitted,
Kathy Juba
Substitute Secretary