



**PEOPLES CHURCH**  
**UNITARIAN UNIVERSALIST**

4980 Gordon Avenue N.W. Cedar Rapids, IA 52405 | [www.peoplesuu.org](http://www.peoplesuu.org) | 319.362.9827

## **PCUU Board of Trustees Monthly Meeting Minutes (draft)**

September 9, 2018

Kathleen Mavity, President, called the meeting to order at 6:15 PM.

**Present:** Kathleen Mavity, President; David Miessler-Kubaneck, Co-Secretary; Kathy Juba, Co-Secretary; Jude Johnson; Mike Meshak; Rev. Rebecca Hinds; DFF David Wise; Gary McGraw, Treasurer.

**Absent:** Geoff Johnson

**Board secretary:** Kathy J. for September, 2018.

**Chalice Lit:** David read an inspirational reading that Rev. Rebecca selected.

### **Professional development video from Unity Consulting**

- Visionary leadership vs. Executive leadership:  
<https://www.youtube.com/watch?v=Od5-7yvYn-s>
- Main takeaways:
  - People want to contribute. The management of the church needs to support the actions of those people, not micromanage them.
  - In the past, PCUU has done both visionary and executive functions.

### **Regular Agenda items:**

#### August Board business meeting minutes:

Delete sentence on p.2, after “The Board’s responses:”. Motion to accept: David. Second: Kathy Passed as corrected.

#### Treasurer’s Report

Gary spent considerable time explaining the newly revised budgeting report. For future reference, when the Board is looking at spending money, we need to look at the 2500 category on the Balance sheet.

Kathleen asked that the Finance Committee have next year’s budget to the Board before the November Board meeting. Rebecca requested the budget to Board members soon enough for Board members to have time to look at it and think about it.

## **II. End statements**



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Board members individually categorized each end statement as to which of Peoples Church's values it addresses and also if it is within/among/beyond.

The Board members brainstormed means by which the end statements would be shared with congregation. Suggestions were sermon, the Voice, social media, website, on back of the order of service, rolling announcements ahead of Sunday service.

Forum Oct. 14: Beyond the Mission: Next Step. Kathleen will write about the Forum in her Oct. president's column in the Voice. Gary requested a graphic to accompany it. (Kathleen requested folks send her ideas of a graphic.)

### **III. Building improvements**

The Board reviewed the Facilities Planning Study proposal which would create a study group to draft a comprehensive plan for the renovation, beautification, and modernization of Peoples Church. To identify members for the study group, Kathleen asked the Board to think about who in the congregation has information about the building. (Grounds are not included in the charge for this group.)

Gary said we should have something to present at the Dec. congregational meeting. We need to be able to state our priorities so we can start fundraising for a capital budget (in addition to operating budget.)

The Board identified how this study fits into end statements. David W. advised that the Board needs to make sure the charge includes mechanical & structural parts of the building.

Jude will help Rebecca revamp the document and will bring back to Board in Oct. Kathleen affirmed that after the Board addresses building concerns, grounds need to be addressed.

David MK reminded the group that the church grounds was a topic that was mentioned by church members when citing issues needing to be addressed at the church..

### **IV. Communication via BOT and DM bulletin boards (tabled)**

Individual strengths brought to the Board:

Mike: organized, logical not pure emotion, patient, looks at the long game.

Jude: enthusiasm, organized, follow-through;

Kathy: organized, dedicated, compassionate;

David MK: creatively curious, data-driven, entrepreneur-minded

Kathleen: marketing perspective to communicating with the church, bias for action, organized, can wear many hats.

Geoff needs to add his strengths.



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## **V. Staff Reports**

Director of Faith Formation (DRE): Reviewed.

Minister: Reviewed.

Operations Coordinator: Reviewed

## **VI. REMINDERS**

- Next Meeting: Oct. 7 @ 6:15
- Congregational Meeting: Dec. 2 @ 12:00. Notices need to go out Nov. 16.

**Adjourned:** Motion made by Jude. Passed. 8:31 PM.

Respectfully submitted,

Kathy Juba

Co-Secretary