



**PEOPLES CHURCH**  
**UNITARIAN UNIVERSALIST**

4980 Gordon Avenue N.W. Cedar Rapids, IA 52405 | [www.peoplesuu.org](http://www.peoplesuu.org) | 319.362.9827

## **Draft of PCUU Board of Trustees Monthly Meeting Minutes – July 2020** **Minutes of Board Meeting**

July 23, 2020

Called to order at 7:29 PM

**Present via Zoom:** Marion Patterson (President), Sue Davis, Charlie Cizio, Gary McGraw, Erin Ogle, David Wise (Dir. Faith Formation), and Marta Hershner

**Absent:** Danny Booth.

**New Board Member:** Marta Hershner volunteered to join the board

- Sue Davis motioned to accept, and Erin Ogle seconded
- unanimous vote to confirm Marta and she was welcomed to the board

**President's Invitation** to share something positive from the last month

**Chalice Lit** by David Wise with a reading from Rod Richards

### **Regular Business**

I. Vote to accept June minutes

- Sue Davis moved and Charlie Cizio seconded
- all vote to approve

II. Staff Reports

- Operations and Faith Formation Report Accepted
- Technical Update from David Wise:
  - Meeting with Mediacom resulted in upgrading service and signing a one year contract. A new router is needed and it will be placed in a more central location to spread WiFi coverage throughout the building.
  - Cost of new plan is \$120/month - sparking discussion of how cost might be covered. Sue suggested offering folks an opportunity to cover a month. Marion said she would raise the idea with Rev. Rebecca at their next meeting. Gary agreed that the increased



cost should be communicated to the congregation and should be kept in mind during the stewardship campaign.

- Treasurer's Report
  - Income was low for the month, but not unusually so for the summer
  - utility costs seemed high, but it turned out that May and June were paid together
  - Discussion: Marion mentioned sitting in on the finance team meeting and enjoyed watching them work

**III. Perpetual Calendar** - Marion quickly mentioned that she and Rev. Rebecca will be meeting in August to work on this

## **New Business**

**I. By-Laws** need to be amended the next time the board meets in person to specify that virtual meetings are allowed as well as sending email notifications for congregational meetings.

**II. Finance Tutorial** presented by Gary McGraw

- Financial Year
- Operating Income and Expense Report
- Balance Sheet

Marion suggested revisiting this presentation in parts throughout the year and refer to it as we receive updates from the finance team

**III. August Board Retreat**

- Marion asked for Board members to suggest a date to her via email. Would like to have the meeting in person, but we should prepare for the possibility that it will be virtual. What knowledge does the Board, as a group, want to get out of the retreat - about each other as well as policy governance?
- Sue suggested an exercise in sharing strengths - determining where we have gaps in skill or knowledge.
- Marta expressed curiosity about the accomplishments of previous boards
- Gary looked forward to talking about the perpetual calendar and how it can be used as a tool for the Board.



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## **Meeting Closing with Moments of Gratitude**

Chalice extinguished and meeting adjourned at 8:34 PM

Respectfully submitted by board secretary Erin Ogle