



4980 Gordon Ave N.W. Cedar Rapids, IA 52405 | [www.peoplesuu.org](http://www.peoplesuu.org) | 319.362.9827

## **Minutes January Board Meeting**

January 28, 2021

**Called to order** at 7:03 PM

**Present via Zoom:** Marion Patterson (President), Sue Davis, Charlie Cizio, Gary McGraw, Erin Ogle, Marta Hershner, Kris Davis, David Wise (joining at 7:34 PM), and Rev. Rebecca Hinds

**Chalice Reading** by Kris. Theme is Imagination.

### **Approval of minutes from December's board meeting**

Marta moved to accept; Sue seconded; voted to accept

### **Regular Business**

#### **I. Staff Reports**

- Faith Formation:
  - Preparing for virtual Easter activities
  - Need to determine what equipment will be needed to keep services streaming even as folks may return to in-person service
    - Gary suggested seeking out expert audio-visual assistance
- Operations Coordinator:
  - Handled Christmas dinner delivery for two families
- Minister's Report:
  - Staff evaluations completed for 2020
  - New website will launch soon
  - Christine is now properly enrolled in the UUA retirement plan
- Treasurer's Report:
  - Surplus at year end was much greater than expected, even with adjustment for
  - Photovoltaic project has around \$33K in funding
  - RBC signature card needs to be signed. Board discussed at length who should be signatories for the account as well as what responsibilities/limits should be placed on each person with authorization. While it was recognized that a policy for this situation is needed, in the meantime Sue moved that the President and Treasurer of the Board, as well as Rev. Rebecca be signatories at the present time. Marta seconded. Board voted to approve. Erin will work with Gary and Rev. Rebecca on the wording of the policy and getting reminders put in place for signatory updates as board membership changes.



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## II. Regular Agenda Items

- Monitor section 4.2 in Board Governance Policies, Treatment of Staff:
  - Rev. Rebecca shared examples of compliance with the bylaw including the Safety Policy that was shared.
    - There was discussion of the need for a fire drill when meetings and services are being held in the building more regularly
  - Charlie and Sue devised and distributed a 6 questions survey to all staff members. The responses indicated that the staff are aware of their rights and informed of the ways they may address potential grievances.
- Chalice Lighting Themes: February, Beloved Community; March, Commitment; April Becoming – volunteers to contact Marion

III. Other Business for the Good of the Church – Marion prompted the members of the board to consider ways of bringing forth the next generation of leaders of the congregation

IV. Getting to know each other – Board members shared spiritual practices they engage in

**Chalice Extinguished** by Kris

**Meeting adjourned** at 8:10 PM

**Next Board Meeting scheduled** Wednesday February 24<sup>th</sup> at 7:00 PM; moved from Thursday to allow folks to attend the memorial service for Linda Hansen. Theme for February is Beloved Community.