



4980 Gordon Ave N.W. Cedar Rapids, IA 52405 | www.peoplesuu.org | 319.362.9827

Minutes from monthly Board of Trustees Meeting – June 24, 2021

Called to order and recording begun at 6:42 PM

Present: Marion Patterson (President), Sue Davis, Marcy Mattison, Erin Ogle, Steve Hershner (via Zoom), David Wise, and Rev. Rebecca Hinds

Guests: Robyn Miessler-Kubaneck, Mike Meshak, Kathleen Mavity

Absent: Kris Davis and Gary McGraw

Chalice Reading – Sue Davis

Approval of minutes from May 2021 board meeting -

Regular Business

I. Staff Reports Highlights

- Faith Formation/Technology:
 - RC Tech hired to work on technology upgrade. The cost is expected to be \$20,000. Planning for an August installation.
 - We will need someone to handle the technical aspect of hybrid services. That position would be new and we need to find someone soon. David asked that the board approve the creation of the position and work details of compensation and set up timeline of transition. Marcy moved. Sue seconded.
- Operations Coordinator:
 - Mailings for stewardship campaign are being prepared
- Minister's Report:
 - Phase 3 for the summer with up to 20 people in the sanctuary

II Regular Agenda Items

- Policy Governance, Sections 2.0-2.8 & 3.0-3.4: governance process and relations between the board and minister
 - Monitoring board's compliance with policies – should be reviewed by board; board to review and come back in July for discussion

III Other Business for the Good of the Church

- Recording/Equipment Policy – confirm with office staff that they are in compliance



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- Interim Team – Board has approved David Wise as the interim minister. A contract has been drawn up.
 - The contract stipulates the creation of a transition team that cannot have any board members (or their spouses/partners) on it. David will inform the board if such a team is needed.
 - A compensation package was proposed without insurance or moving expenses but a larger salary than that suggested by UUA midpoint; vacation of 4 weeks
 - The contract allows for David's resumption of the position of Director of Faith Formation once his term as interim minister is concluded.
 - Sue moved to hire David and that Marion signs for the board; Erin seconded
- Settled Search will begin this summer; Robyn Miessler-Kubaneck has volunteered presently to lead and interested names are being gathered
- Social Justice Update – committee will meet in July; Megan and Aida Jones have volunteered to be part of the taskforce for Faith Formation
- Update on Financial Review Process – Treasurer will follow up
- Chalice Lighting Themes for 2021-2022
 - Board Chalice Readings: Kris-July; Steve-August 2021
 - Sept: Embracing Possibility 2021
 - Oct: Cultivating Relationships 2021
 - Nov: Holding History 2021
 - Dec: Opening to Joy 2021
 - January: Living with Intention 2022
 - February: Widening the Circle 2022
 - March: Renewing Faith 2022
 - April: Awakening 2022
 - May: Nurturing Beauty 2022
 - June: Celebrating Blessings 2022
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- Board Retreat in August – Marion proposes being in the Church building at a date to be determined later
- Modified Phase 3 for worship where the rest of the summer where around 20 people can attend service in the sanctuary. Potential for reopening in September.

IV Sharing – In this busy time, how do we play

Chalice Extinguished

Next Board Meeting scheduled July 22nd at 6:30; Erin will be absent so an acting secretary is needed

Meeting Adjourned at 8:03 PM