



4980 Gordon Ave N.W. Cedar Rapids, IA 52405 | www.peoplesuu.org | 319.362.9827

Minutes September Board Meeting

September 24, 2020

Called to order at 7:02 PM

Present via Zoom: Marion Patterson (President), Sue Davis, Charlie Cizio, Gary McGraw, Erin Ogle, Marta Hershner, David Wise, Rev. Rebecca Hinds, Rose Gabe (guest observing), and Ann Koppenhaver (special presenter)

Absent: Danny Booth

Chalice Lit by Marta. September theme is Renewal

Approval of minutes from August Meeting/Retreat

- Marta moved to accept, Sue seconded, vote passed

Special Presentation on Independent Financial Review by Ann Koppenhaver, CPA

Ann presented several ways in which a CPA could help organizations such as PCUU evaluate the health of their finances as well as review the procedures related to financial activities. There are several options available depending on the organization's needs all the way to a full audit. Audit: 5K-10K; Review \$3,500; Compilation \$1,500; Agreed on Procedures \$1,550-2,000.

Gary pointed out that despite having procedures in place for how finances are handled there is always room for improvement and have a new set of eyes check things out.

Board members seemed generally amenable to the idea of an audit and no one voiced any reason why it could not be this year. The matter will be up for vote in the October meeting.

Regular Business

- I. Staff Reports
 - a. Faith Formation: Classes will begin on 10/4. There will be a parents' discussion group and adult conversations on the first Wednesday of the month.
 - b. Operations Coordinator – still waiting for insurance report
 - c. Minister's Report: Voices of Christ (VOC) is meeting in person. Funding from the UUA for disaster relief was given to people in need both from PCUU congregation as well as VOC.



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- i. The city of Cedar Rapids plans to construct a bike path that will go past the church property and requires an easement in front of the Gordon Ave entrance. Rev. Rebecca suggested that the board president, Marion, sign the agreement with the city. Sue motioned and Erin seconded. Vote passed.
 - d. Treasurer's Report: budget planning has begun and a draft will be available in October.
- II. Agenda Items
 - a. Independent Financial Review – See above report.
 - b. Developmental Ministry Evaluation Team assembled: Kathy Juba, Sue Davis, David Miessler-Kubaneck, and Scott Gay. Team will have a first look available for the Board's review in October
 - c. Annual Work Calendar Team: Marta, Marion, & Rev. Rebecca met/reviewed and Draft one was shared with the board.
 - d. Chalice Lighting topics and assignments for future board meetings: October (Deep listening) – Sue; November (Healing) – Erin; December (Stillness) - Charlie
 - e. Need to decide on meeting dates for November and December to avoid holidays. Marion also suggested board members invite others to sit in on future meetings.
- III. Other Business for the Good of the Church
 - a. Policy Based Governance PowerPoint presentation shared by Rev. Rebecca at August's retreat. Rev. Rebecca elaborated on the concept of living into policy governance and raised the idea of the PCUU board adopting a powerful question of its own
 - i. Sue pointed out that when the website is redesigned it would be great to have the policies highlighted. Could also link via the e-weekly newsletter.

Chalice Extinguished by Marta

Meeting adjourned at 8:20 PM