



4980 Gordon Ave N.W. Cedar Rapids, IA 52405 | [www.peoplesuu.org](http://www.peoplesuu.org) | 319.362.9827

## Minutes from monthly Board of Trustees Meeting – October 28, 2021

**Called to order** at 6:34 PM

**Present (via Zoom):** Marion Patterson (President), Marcy Mattison, Steve Hershner, Kris Davis, Erin Ogle, Gary McGraw, and Pastor David Wise

\*Sue Davis joined at 7:00 PM, and Robyn Miessler-Kubaneck joined from 6:34-7:00

**Chalice Lighting** – cultivating relationships, presented by Kris

**Approval of September Minutes** – Marcy moved and Steve seconded. Board approved.

### Regular Business

#### I Staff Reports Highlights

- Faith Formation:
  - Off to a slow start; meeting in person outside as long as possible
- Operations Coordinator:
  - Obtaining quotes for main floor carpet
  - Had flat roof inspected and found vents badly damaged
  - Communicated with other churches in the area regarding their efforts to make more contact with potential members; social media was found to be most effective
- Minister's Report:
  - Ready to move to Phase 3 by Nov 7, which raises maximum number of people allowed in the sanctuary to 50. However, there is still a need to limit access to offices.
  - PCUU now has twitter and Instagram accounts, and Facebook page is updated regularly by Jackie Wedeking who is also moving into tech support role
- Treasurer's Report:
  - September was a good month with normal expenses and ended with a surplus
  - Gary worked with the ministerial search team to create a budget for the search process. Currently it is \$16,000, though it has been suggested that the search itself could not exceed \$12,000 which would leave the remainder to cover moving expenses for the minister



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## II Regular Agenda Items

- Ministerial Limitations- Policy 4.1, Treatment of member friends, & visitors
  - In compliance, though it was noted that while the building is technically accessible with an elevator and ramp, in practice people with mobility issues could have difficulty getting inside the building without assistance

## III Other Business for the Good of the Church

- 2022 Budget proposal presented by Gary
  - Initial draft was created as if the church would have a settled minister for the entire year
  - Christine's compensation was increased based on the reclassification of her position as congregational coordinator
  - Pastor David and Gary worked to pull items like stewardship drive expenses and the internet out of the "Administration" section

Board members were pleased with the transparency of the budget. Some changes were proposed: clarification of the decrease in nursery costs and the lower cost of insurance for the interim minister as Pastor David has his own insurance.

Due to the need include the budget in the invitation for December's congregational meeting the board decided to vote on the draft, with proposed changes as discussed. Erin moved, Steve seconded and the board accepted- with the promise that Gary will email the final draft to the Board for their examination as soon as possible

- Contract for settled minister was presented with changes to standard form proposed by the search team.
  - It was pointed out that section 2.1.2 needs to be amended as the minister is ex-officio of all committees, but the exception of those related to ministerial search *and* nominating
  - After some discussion it was suggested that the wording of the third bullet point of section 2.5.2 be altered so that it is clear that the minister is expected to enter a covenant of right relations with all staff
  - Kris moved to accept and Sue seconded. Board approves with changes as mentioned
- Pastor David went over the bid spreadsheet for future projects
- Agenda for December 5<sup>th</sup> biannual congregational meeting will include budget and social justice issues. A team will get together on November 17<sup>th</sup> to assemble the information for mailing.

**Next Board Meeting scheduled for November 18 at 6:30 PM**



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Proposal was made for December board meeting to take place some Sunday after services

**Chalice Extinguished and Meeting Adjourned at 8:00 PM**

**Meeting Adjourned**