



4980 Gordon Ave N.W. Cedar Rapids, IA 52405 | [www.peoplesuu.org](http://www.peoplesuu.org) | 319.362.9827

## **Minutes from monthly Board of Trustees Meeting – August 28, 2021**

**Called to order** and recording begun at 9:02 AM

**Present:** Marion Patterson (President), Sue Davis, Marcy Mattison, Steve Hershner, Kris Davis, Erin Ogle, Gary McGraw, and David Wise

**Chalice Lighting** – Steve; all shared corns and joys

**Welcome and Intro Activity** – Marion

### **Board Retreat**

#### **❖ Looking Back to work forward**

- Policy Governance recap
  - People's Powerful Question: what are we doing to move us closer to our goals?
- Review of Developmental Ministry Evaluation (Sue & Steve)
  - We have policy governance going strong
  - Communications: e-weekly, announcements, website, direct contact with minister
  - Membership strategy- connect early, keep the connection, be visible, connect to the UUA and wider community
- Remarks (Pastor David)

**Approval of July Minutes** – Sue moves to approve, Erin seconds -

**\*meeting in person vs virtually – conforming to state of Iowa statutes**

**Location of Documents** – website has been updated with a number of documents, forms, policies, etc. Minutes from Board and Congregational meetings are linked.

**Stained Glass Window Decision:** Joy Winey has reached out to museums, History Center, and other interested parties. Would like to do a forum on 9/19 to get input from congregation. We have to do something as they are falling apart and need to go to a better place. Will give a 30-day deadline after which they will be auctioned.

- Highlight all the work Joy has done
- can we proceed with preservation of one in a lighted hanging? Opportunity to preserve one window
- Van Vechten guild will discuss with regard to library
- Oct 31 deadline to have it decided



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## Regular Business

- I Staff Reports Highlights
  - Faith Formation:
    - Andrea Hawkins-Kamper has been hired as DFF
    - Plan is to have FF in person and outside as long as possible
  - Technology:
    - Updated Mail-Chimp account so all emails are issued from 'People's Church UU'
    - New video system is being used
    - Site survey for internet stability is scheduled
  - Operations Coordinator:
    - New roof and solar panels installed
    - Renewed contract with Voices of Christ
    - Fence has been installed on property line
    - Obtaining bids on concrete work
    - Need to determine how to update fire alarm system that is obsolete and does not actually alert fire department
  - Minister's Report:
    - Stewardship campaign has been very successful and pledges are in
  - Treasurer's Report:
    - Want to set up procedural review and need to choose a CPA to work with
- II Regular Agenda Items
  - Finances 101 – Gary covered how the finance team operates
    - Someone suggested that the presentation, and possibly the balance sheet, be posted on the website
    - There is a need for new people on the finance committee
  - Stewardship Update – 101% of goal; 61 out of 85 pledges returned
  - Building Tour:
    - Office update with Christine – need some runners and bumpers on stairs
    - Aesthetics and sanctuary plan – painting and lighting needs
    - Technology & Faith formation overview – monitors are up; rooms are ready
    - Outside Space – needs for weeding and landscaping overhaul; potential for siding the front or doing a stonework
    - Interior – need for new carpet in hallways
  - Music Ministry – lots of opportunities via Zoom



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- 8<sup>th</sup> Principle: covered in services in Sept, Oct, & Nov as well as a forum; vote at Dec congregational meeting
- Search Team share: Search team is Robyn, Steve, Laura, Kathleen & Susan – application has been made
  - Need to for a negotiating team to make the official offer – Robyn, Gary, and Steve are willing; Board approves with Erin making motion to accept and Marcy seconding
  - Intend to contact the UUA's compensation consultant to make sure we have everything covered

### III Other Business for the Good of the Church

- Chalice Lighting Themes for 2021-2022
  - Sept: Embracing Possibility – Erin
  - Oct: Cultivating Relationships - Kris
  - Nov: Holding History - Steve

### Chalice Extinguished

**Next Board Meeting scheduled** September 23, 2021

**Meeting Adjourned 1:30 PM**