



#### Board covenant

As members of the People's Church Unitarian Universalist Board of Trustees, we promise to:

- Put the needs and overall good of People's Church above our own wishes and agendas.
- Actively engage in all Board activities, rather than going through the motions.
- With kindness and humility, hold each other accountable for adhering to these ideals.

#### **Call to order** at 6:30 PM

**Present:** Pastor David Wise, Marcy Mattison, Sue Davis, Marion Patterson, Steve Hershner, Erin Ogle, and Gary McGraw

**Absent:** Kris Davis

#### **Lighting of the Chalice & Reading** – Sue Davis

**Approval of Minutes from February Board Meeting:** Sue moved; Erin seconded.

#### **I. Staff reports:**

- Faith Formation
  - Attendance was low on Sunday, March 13 which coincided with the start of Daylight Savings Time
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- Congregational Administrator
  - Hallway carpet installed; drywall in sanctuary repaired;
  - In-person attendance on Sunday has been averaging 20-30 people; 20-26 (avg) via Zoom in February;
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- Minister –
  - Postcards are being prepared as notifications for the May congregational meeting
    - Must go out 14 full days prior to the meeting, but all info can go on the card
    - Call the office to get a proxy form; could email most and simply email a proxy form to the folks who do not have email (Marcy recalled that the proxy form is available linked electronically in the newsletter)

- When should we reopen the nursery? Should we wait until all children can be vaccinated?
  - Erin felt that having caregivers being vaccinated was more important
  - Gary pointed out that in the wider community there were more opportunities for exposure
  - Steve mentioned that it would be incumbent on the parents that children experiencing symptoms of any illness should not bring their children to the nursery
  - Sue and Marcy agreed that parents should be responsible and we follow CDC guidelines
- We *need* to vote on changing the bylaws to allow for congregational meetings to occur via remote connection. David, Marion, and Steve will be getting together to work on this.
- Plans are being made to return to offering members of the congregation the opportunity to do chalice lightings
- A local artist has been commissioned to create a new candle bowl incorporating aspects of our past and present (water, brick, plant, etc.)
- The estimate for a new sign is \$23-27K. The sign badly needs updating, but there is a serious amount of construction going on with both the sidewalk and the street will follow. The city has provided information that it is estimated to be a two-year project.
  - As Steve pointed out, a new sign gives us excellent visibility for increased foot traffic
  - How long was the easement agreed upon by Rev. Rebecca?
  - Marcy: a good project that could be embraced by a new minister
- Technology – cameras, fire alarms, and Wi-Fi equipment have been ordered
- Treasurer Report-
  - Working with bookkeeper to get new expense categories set up
  - The finance team agreed on a 3.2% increase in the pledge goal for the stewardship campaign to a target of \$180K
  - Never got the audit of procedures we had hoped for with an accounting firm. David suggested we seek a meeting to share information with other churches by putting something in the newsletter of Interreligious Council of Linn County

## II. Regular agenda items:

- Minister limitations Policy 4.5 Asset Protection –compliance is reported with examples given
  - Finding new insurance coverage

- Assets are protected (cameras, fire system)
- Unbonded people with access to finances – unsure whether anyone on the finance team is bonded
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### III. Other business for the good of the church

- Ideas for the congregational meeting – Marion is seeking input on things we have done as a congregation in the last two years that are positive and uplifting
- Landscaping Update – the group met
  - Sue and Marcy are in favor of an area with grass and boxwood plants
  - Northside entrance could be a memorial garden; memory stones
  - A shed for the African group garden; there will be a need for our team to coordinate with their team
  - If possible, add a fruit tree on Gordon Ave side
  - Proposal for a little library somewhere on the property and an area for children – a proposal exists for a small play area in the parking lot (Faith Formation group and Lu Wilcox)
  - Limestone panels or rocking to the either side of the Gordon Ave entrance
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- Review of By-Laws and Board and Operations Policies to update for 8<sup>th</sup> Principle
  - Kathy Juba, Kris Davis, and Sue Davis will take this on

### IV. Getting to know each other: what do we look forward to in springtime

### V. Chalice extinguished with a closing reading from Sue

**Meeting Adjourned** at 7:52 PM

**Next Meeting Scheduled:** April 28th