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**Board of Trustees meeting**

**Thursday, July 20, 2023, 7 pm, Ely Room**

**Attendees:** Steve Hershner, Board president; Sue Davis, Kris Davis, Marcy Mattison, Secretary; Cate Sheller, Lu Wilcox (Zoom), Treasurer; David Wise, Interim Minister. Absent: Gary McGraw, Treasurer.

1. **Call to Order:** Steve called the meeting to order at 7:02 pm.
2. **Lighting of the Chalice, Reading:** Steve opened by reading four of our eight principles.
3. **Approval of June Board minutes:** (votes were delayed until a quorum was met at 7:15) Approved as submitted on a motion by Sue, second by Kris, approved by unanimous voice vote (UVV).
4. **Staff Reports:** Pastor David summarized and reviewed highlights of the following reports:

**A. Faith Formation:**

* **Youth Coop planning:** David submitted a plan to Ryan Roth-Klinck and Scott (Lovely Lane Pastor) outlining a general operational framework, including compensation for development of programming, and to be reviewed every six months, and based on participation rates by each church. Each participating church would provide insurance coverage. The leadership (pastors) would meet quarterly to review the plan. If a new church joins, the plan will be reviewed at that time, and at least annually going forward.

The Faith Formation Team will meet in August or September.

**B. Congregational Administrator:**

* Office temp **Leiana Evans-Arcenas** is doing well. She’ll work Tuesdays, Wednesdays and Thursdays for five hours each day. The office will be closed on Mondays and Fridays.
* Christine’s recovery is progressing well ahead of schedule!

 **C. Minister:**

* + **David’s office i**s almost cleared and ready for re-painting and Carin’s arrival.
	+ The **office computer** needs replacement. David’s office laptop will go to Faith Formation, and the Carin has a Mac to use.
	+ **Electrical issues:** After receiving a relatively high quote from Nelson, David contacted Premiere Electric, who offered a much lower quote and good timeline for repairs (nursery auto-light, Sisterhood Room lights, and office floor outlet, chancel light replacement). The chancel lights may take more consideration to allow easier access and efficiency. **The Board authorized accepting the bid from Premiere on a motion by Kris; second by Cate; UVV approval.**
	+ **The Pride booth** was well-staffed – thank you to all who staffed, set up and tore down
	+ **General Assembly follow-up**: thank you to the Peoples delegates, Lu, Sue and Marcia Swift, for participating virtually. Both reported a disturbing degree of acrimony at some sessions. The motion for finance reconfiguration failed; the 8th Principle amendment passed the first vote and a second vote is to come.
	+ **Staff keys** are being received, documented and identified. Steve will do the same with David’s keys on August 31.
	+ **Stewardship update**: 29% of pledges have been received. Outstanding!
	+ **Increase church signage** in neighborhood and publish updated **access maps** to help people find the church during construction. Who’s willing to ask neighbors for permission to place and remove signs on private property each Sunday?
1. **Treasurer’s Report:** will be submitted asap; summation by Steve
	* $149K income
	* $135 expenses, or 59% for year (reflecting licensing fees, UUA dues)
2. **Calendar review:**

July 23 – Pastor David's last service & reception & Ritual w/Marion

July 31 – Pastor David’s last day

July 30– Faith Formation Campout at Kent Park; RC leads worship service

August 1 – Rev. Carin’s start date; GA video will be shared in place of the worship service.

August 22 – Board meeting

October 20-22 – Ministerial Start-up Discussions w/Phil Lund, UUA Mid-America Region Congregational Life Consultant

1. **Monthly Policy Review:** records retention policy. Tabled until personnel stabilization, then decide which docs are too sensitive or arcane to retain. Locked option available in Archives.
2. **Other Business Items**
	* **Proposal to share FF Director position with IC/Coralville UU Church** will be refined afterinput from Rev. Carin
	* **A Transition Team being formed** to provide non-redundant support and assistance as Rev. Carin settles in at Peoples. Combination of Board and Search team people, and others who can contribute. Board volunteers are Lu, Kris, Sue and Steve. Installation usually takes place 10 months to a year after being called .
	* **Review action items with Search Committee** using UUA guidelines
3. **Other Business for the good of the church:**
	* **Farewell, Pastor David:** On behalf of the Board, Sue Davis presented David with the traditional gift of a pair of socks. David thanked the Board for the socks, and for it’s support over his six years with Peoples – from agreeing to close the nursery on his recommendation at his *first* Board meeting, to Sesquicentennial planning and celebration, Zoom and COVID. He especially noted the changing faces on the Board, and the health and vitality that represents in any group.
4. **Next Meeting: August 22, 7 pm** **Ely Room**
5. **Extinguish Chalice and Closing Words:** Steve read the final four Principles.
6. **Adjourn:** The meeting was adjourned at 8:23 p.m.

– Respectfully submitted by Marcy Mattison, Board Secretary

Related Docs:

 Agenda

 June Board meeting minutes

 Interim Minister and Staff report

 Treasurer’s report (to come)