



PEOPLES CHURCH
UNITARIAN UNIVERSALIST

4980 Gordon Ave NW Cedar Rapids IA 52405 • www.peoplesuu.org • 319 362-9827

Board of Trustees meeting

Thursday, February 16, 2024 at 7 p.m.

Present: *In Person:* Steve Hershner, President; Rev. Carin Bringelson, Minister; Kris Davis, and Marcy Mattison, secretary. *Zoom:* Sue Davis, Cate Sheller, Gary McGraw, treasurer; and Lu Wilcox.

1. **Call to Order:** President Steve Hershner called the meeting to order at 7:00 pm
2. **Lighting of the Chalice, Reading and Check-in: justice & equity theme**
3. **January 2024 Board minutes approved** – motion by Cate, second by Kris, unanimous
Discussion: ensure that Board minutes are readily available to members. They are on website and upon request; should they be posted? Included in *The Voice*?
Procedure for approval of congregational minutes needed – beyond posting on website? Bylaws indicate that the minutes be “kept and published” (VII. 3.a.iii) , and “be readily accessible,” (VIII.1.a.iii). Board Policy 2.5 indicates that Board minutes be posted for congregational access after approval by the Board (no reference to congregational meeting minutes approval by the congregation).
4. **Covenant between the Board and the Minister:** submitted by Rev. Carin, the Covenant was read, approved unanimously and signed by all.
5. **Planning Our Priorities Listening Sessions:**
 - Practice session with Board members (both in-person and Zoom) and discussion of process, logistics, promotion on-line and before Sunday worship.
 - Next practice sessions: Thursday, Feb. 29 at 7 p.m. for set-up and prep
 - Review schedule for staffing the five sessions, adjust where needed (March 17)
6. **Reports:**
 - **Minister**
 - i. Recruiting a **forum coordinator** in response to high interest in Adult Ed
 - ii. Julie is forming a **Faith Formation Council**
 - iii. **Spring Cleaning event April 13** with Voices of Christ
 - iv. Please consider attending the Midwest Regional UUA conference April 19-20, and attending (remotely) or serving as a delegate at the General Assembly in June!
 - **Treasurer:** reports shared; on track for the quarter.
7. **Board Training: *Balancing transparency and confidentiality*** – the Board discussed various considerations and challenges, and the need to speak as one voice.
8. **Policy Review** tabled until March 28 meeting.
9. **New Business**
 - Help (Christine?) address several items that need clarification for Grinnell Mutual Insurance.
 - Someone to stand in for Steve in the Inclement Weather contact network on Feb. 25 : Kris.
 - Nomination Committee referrals: Rose, Laura?

10. Upcoming Schedule

- **Planning Our Priorities listening sessions**
 - i. Sunday, March 3 @ 12:15 pm (Steve, Kris, Marcy)
 - ii. Tuesday, March 12 @7 pm Zoom (Sue, Kris, Lu)
 - iii. Sunday, Marcy 17 @ 9:30 am (Lu, Marcy, Marion)
 - iv. Saturday, March 23 @1 am (Cate, Marcy, Sue)
 - v. Wednesday, April 3 @10 am (Steve. Kris, Marcy)
- **Next meeting: Thursday, March 28** at 7 p.m. (return to 4th Thursdays)
- **Saturday, April 27: Our Installation!**

11. **Extinguish Chalice and Closing Words:** Steve, Carin

12. **Adjourn:** The meeting was adjourned at 9 p.m. by Steve.

Respectfully submitted by Marcy Mattison, Board Secretary

Related documents:

Finance report & statements

Minister's report

February 24 2024 minutes

Covenant of Right Relations: the Minister and the Board of Trustees