

**PEOPLES CHURCH UNITARIAN UNIVERSALIST
WORKSHEET: BUILDING RENTAL FEES**

NAME _____ **EVENT** _____ **DATE** _____ **TIME** _____

Damage/Security Deposit

\$100 _____

Event dates are secured by paying the damage/security deposit.
The deposit is refunded if the facilities are left clean and undamaged.

Event Room Rental	Capacity	Private/ For-Profit	Non-profit	Members*	Enter Amount Less the Deposit
Sanctuary & Studio	250-300	\$300.00	\$200.00	\$175.00	_____
Ely Room & Kitchenette	24-36	\$250.00	\$200.00	\$150.00	_____
Andre Room & Kitchen	50-70	\$250.00	\$200.00	\$175.00	_____
Andre Room	50-70	\$200.00	\$175.00	\$150.00	_____
Entire Building		\$500.00	\$300.00	\$200.00	_____

Wedding Room Rental	Capacity	Private/ For-Profit	Non-Profit	Members*	Enter Amount Less the Deposit
Wedding & Rehearsal (Sanctuary & Studio)	250-300	\$400.00	N/A	Free	_____
Wedding & Reception (Andre Room & Kitchen)	50-70	\$600.00	N/A	Free	_____

**Member weddings require no rental fee beyond the security deposit.*

**No fee for Member funerals, memorials or child dedications.*

Staff Fees - Paid directly to these staff

Minister	Determined by Minister	_____
Technical Support for Sanctuary Equipment <i>(included in wedding rental rates)</i>	\$50	_____
Sexton to open/close/supervise building	\$50	_____

DEPOSIT

TOTAL RENTAL FEES

TOTAL STAFF FEES

SUBTOTAL

DATE RECEIVED
